



**CITY COUNCIL MEETING**  
**City Hall—Council Chambers, 3989 Central Ave NE**  
**Monday, March 11, 2024**  
**6:00 PM**

**Mayor**  
*Amada Márquez Simula*  
**Councilmembers**  
*Connie Buesgens*  
*Kt Jacobs*  
*Rachel James*  
*Justice Spriggs*  
**Interim City Manager**  
*Kevin Hansen*

---

## **AGENDA**

### **ATTENDANCE INFORMATION FOR THE PUBLIC**

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at [columbiaheightsmn.gov/joinameeting](https://columbiaheightsmn.gov/joinameeting): ID 286 466 516 904, Passcode cjnZoS. Additionally members of the public may view the meeting live at [columbiaheightsmn.gov/watch](https://columbiaheightsmn.gov/watch). For questions please call the Administration Department at 763-706-3610.

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

### **WELCOME/CALL TO ORDER/ROLL CALL**

### **MISSION STATEMENT**

*Columbia Heights is a vibrant, healthy and connected City. We are here to actively support the community, deliver equitable services, build and strengthen connections, improve upon our past, and uphold our successes. We strive to be better and ensure Columbia Heights is a great place for everyone, today and in the future.*

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag: "I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

### **APPROVAL OF AGENDA**

*(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)*

### **PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

#### **A. National Night Out Information.**

### **CONSENT AGENDA**

These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business. (The City Council will make motion to approve the Consent Agenda following the statement of all items.)

1. **Approve the February 26, 2024 City Council Meeting Minutes.**  
MOTION: Move to approve the February 26, 2024 City Council Meeting minutes.
2. **Accept the January 2nd, 2024, Regular EDA Meeting Minutes.**  
MOTION: Move to accept the January 2nd, 2024, Regular EDA Meeting Minutes.
3. **Resolution 2024-018 Authorizing Staff to Apply for Minnesota Department of Natural Resources Outdoor Recreation Grant Program.**  
MOTION: Move to Waive the reading of Resolution 2024-018, there being ample copies available to the public  
MOTION: Move to Approve Resolution 2024-018 to Authorize staff to apply for Minnesota Department of Natural Resources Outdoor Recreation Grant Program.
4. **Authorizing Staff to Apply to the National Fitness Campaign to Become a Partner Community, Receive Grant Funding From Blue Cross Blue Shield of Minnesota, and Build a Fitness Court Studio.**  
MOTION: Move to waive the reading of Resolution 2024-24, there being multiple copies available to the public.  
MOTION: Move to Approve Resolution 2024-24 Authorizing staff to apply to the National Fitness Campaign to become a partner community, receive grant funding from Blue Cross Blue Shield of Minnesota, and build a Fitness Court Studio.
5. **Approve Change Order with HKGi for Comprehensive Plan Amendment Consulting.**  
MOTION: Move to waive the reading of Resolution 2024-21, there being ample copies available to the public.  
MOTION: Move to approve Resolution 2024-21, a resolution approving change order for HKGi consulting contract.
6. **Resolution 2024-22, Amending the Budget for Project 2111, the Municipal Service Center Master Plan, for \$175,000.**  
MOTION: Move to waive the reading of Resolution 2024-22, there being ample copies available to the public.  
MOTION: Move to close the public hearing and adopt Resolution 2024-22, being a resolution Amending the Budget for Project 2111, The Municipal Service Center Master Plan for \$175,000.
7. **Adopt Resolution 2024-23, Amending Resolution 2022-46 “No Mow May”.**  
MOTION: Move to waive the reading of Resolution 2024-23, there being ample copies available to the public.  
MOTION: Move to adopt Resolution 2024-23, being a resolution Amending No Mow May.
8. **Second Reading of Ordinance No. 1692, an Ordinance proposing a new roadway, alley, and right-of-way easement serving 1650 40th Avenue NE.**  
MOTION: Move to waive the reading of Ordinance No. 1692, an Ordinance proposing new roadway, alley, and right-of-way easement to serve 1650 40th Avenue NE, there being ample copies available to the public.

MOTION: Move to approve Ordinance No. 1692, an Ordinance proposing new roadway, alley, and right-of-way easement to serve 1650 40th Avenue NE. Additionally, direct staff to send the summary ordinance for publication in the legal newspaper.

**9. Second Reading of Ordinance No. 1693, an Ordinance proposing vacation of roadway, alley, and right-of-way easements serving 1650 40th Avenue NE.**

MOTION: Move to waive the reading of Ordinance No. 1693, an ordinance vacating roadway easements for 1650 40th Avenue NE, there being ample copies available to the public.

MOTION: Move to approve Ordinance No. 1693, an Ordinance proposing vacation of roadway, alley, and right-of-way easements serving 1650 40th Avenue NE. Additionally, direct staff to send the summary ordinance for publication in the legal newspaper.

**10. License Agenda.**

MOTION: Move to approve the items as listed on the business license agenda for March 11th, 2024, as presented.

**11. Rental Occupancy Licenses for Approval.**

MOTION: Move to approve the items listed for rental housing license applications for March 11, 2024, in that they have met the requirements of the Property Maintenance Code.

**12. Review of Bills.**

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,669,472.06.

**PUBLIC HEARINGS**

This is the public's opportunity to speak regarding this matter. Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk. Speakers attending virtually should send a request to speak with this information to the moderator using the chat function and wait to be called on to speak. When speaking, virtual attendees should turn their camera on. Any comments made after the public hearing is closed will not be considered by the City Council and will not be included as part of the formal record for this matter as the item will have been voted on and the item formally closed by the Council.

**ITEMS FOR CONSIDERATION**

**Ordinances and Resolutions**

**13. First Reading of Ordinance 1694, revising City Code Section 5A.410 regarding Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use Lease Requirements.**

MOTION: Move to waive the reading of Ordinance No. 1694, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance 1694, revising City Code Section 5A.410 regarding Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use

Lease Requirements for March 25, 2024 at approximately 6:00 pm in the City Council Chambers.

**14. Consideration of a Rental License Exemption for 3835 Van Buren Street NE.**

MOTION: Move to waive the reading of Resolution 2024-020, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-020, a resolution approving the single-family rental exemption request for the rental application at 3835 Van Buren Street NE, Columbia Heights, MN 55421.

**Bid Considerations**

**New Business and Reports**

**CITY COUNCIL AND ADMINISTRATIVE REPORTS**

**Report of the City Council**

**Report of the City Manager**

**COMMUNITY FORUM**

*The Community Forum is the public's opportunity to address the Council regarding any matter that has not had a public hearing earlier in the meeting.*

*Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk.*

*Once called to the podium, the speaker should state their name and connection to Columbia Heights.*

*Speakers attending virtually should send a request to speak as well as their address and connection to Columbia Heights to the moderator using the chat function and wait to be called on to speak.*

*When speaking, virtual attendees should turn their camera on.*

*All speakers should limit their comments to five (5) minutes.*

*Personal attacks, threats, the use of profanity, and other disrespectful comments are prohibited.*

*The City Council will listen to the public comments, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.*

**ADJOURNMENT**

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*